

We are very pleased about your interest in writing your final thesis with us. In the following, you will find some information to help you make this decision.

### **What you can expect**

- Support and guidance in needs-based meetings with the supervisor
- Transparency regarding our requirements and grading
- Possibility to write the thesis in English or German
- For Bachelor students: Semester-accompanying sessions on relevant content (e.g., approaches to scientific theories and hypotheses, academic writing, working with scientific sources, research design, quantitative data analysis) with the cohort of the semester

### **What we expect from you**

- Willingness to write an empirical thesis (qualitatively or quantitatively incl. own data collection and analysis), as we do not assign pure literature works
- Regular participation in the Scientific Colloquium (see below)
- Independent work
- Appropriate and timely communication
- Compliance with scientific honesty and good scientific practice

The specifications for final theses are specified in the respective examination regulations for each course. Please check for yourself whether you can write your thesis with us.

## **Bachelor Theses**

### **Registration for the theses**

Registration for Bachelor's theses takes place centrally via the exam administration system (KVS): <https://wiso-services.uni-hohenheim.de/kvs>. Please note the registration deadlines.

### **Proceedings and Scientific Colloquium**

Within the Scientific Colloquium, we provide you with relevant content you need to work on your thesis and clarify organizational issues in regular, semester-accompanying sessions. The colloquium consists of face-to-face sessions and independent literature studies.

After your assignment to the Chair of Business and Organizational Psychology via the KVS we will add you to the corresponding ILIAS course. Shortly before the start of the respective semester, we publish the semester schedule on ILIAS. The Scientific Colloquium itself starts at the beginning of the semester. In the first meeting, the allocation of the topics (and thus also the supervision) will be determined. Together with your supervisor, you will be able to specify aspects such as a thesis schedule and deadline and arrange meetings as needed.

### **Submission of theses**

You submit your bachelor thesis to the examination office within the officially predefined deadline. In addition, we ask that you provide a digital PDF document of the thesis and a printed copy to your supervisor in due time. In addition to the PDF document, we may need additional files (e.g., the data set that you have analyzed and syntax used for data analysis; interview transcripts). Please approach your supervisor concerning this matter.

Questions about submission will be answered by the examination office (<https://www.uni-hohenheim.de/en/examinations-office-final-thesis>).

If you have any further questions, please contact Shanti Weller ([shanti.weller@uni-hohenheim.de](mailto:shanti.weller@uni-hohenheim.de)).

## Master Theses

Since the supervision capacities at our chair are limited, we cannot accept all requests for supervision for master theses. For this reason, we have to make a pre-selection among the applicants.

### Deadlines

If you want to write your master's thesis at the Chair of Business and Organizational Psychology, please submit your application documents by the end of the lecture period of the semester that precedes the planned start of your master's thesis. You can view the lecture times under the following link: <https://www.uni-hohenheim.de/en/semester-dates>

We expect that the completion of a master's thesis will take 1–2 semesters on average.

### Application documents

If you want to apply to us, please send us the following documents in one PDF file:

1. Letter of motivation (max. 1 – 2 pages)
  - a. Why do you want to write your master's thesis at the Chair of Business and Organizational Psychology?
  - b. What topic can you imagine working on as part of your master's thesis and how does this tie in with the main research areas of the chair?
  - c. Optional: What points of contact have you already had with our chair (e.g. seminars, lectures, ...)?
2. Short tabular curriculum vitae (max. 1 page)
3. Academic certificates
  - a. Certificate of general university entrance qualification (Abitur) or comparable university entrance qualification
  - b. Bachelor certificate
  - c. Current transcript of records of your master's degree

Please send your application **exclusively electronically by email** to Shanti Weller ([shanti.weller@uni-hohenheim.de](mailto:shanti.weller@uni-hohenheim.de)).